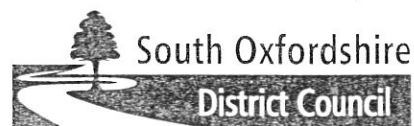


# PREMISES LICENCE LICENSING ACT 2003



Premises licence number

**7641****Premises details**

Latinos / SpeakEasy  
Greys Road Car Park, Market Place,  
HENLEY-ON-THAMES, Oxon, RG9 2AA

**Telephone Number**

01491 578650

**Name, (registered) address of holder of premises licence**

Mr Antonio Lopes  
Latinos, Greys Road Car Park Market Place HENLEY-ON-THAMES Oxon RG9 2AA

**Registered number of company or charity if applicable**

Not applicable

**Name address and telephone number of designated premises supervisor, where the premises licence authorises the supply of alcohol:-**

Mr Carmelo Borg, 42 Damer Gardens, Henley on Thames, Oxon, RG9 1HX  
Tel : 01189722027

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Licence Ref : 410

Authority : South Oxfordshire District Council

**Licensable Activities and the times the licence authorises the carrying out of licensable activities**

Activity	Day(s)	Start	End
Live Music Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
Recorded Music Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
Dance Performance Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
Music Facilities Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
Dancing Facilities Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
Late Night Refreshment Indoor	Mon Tue Wed Thu Fri Sat Sun	23:00	03:15

Alcohol On Sales Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
Adult Entertainment Indoor	Mon Tue Wed Thu Fri Sat Sun	10:00	03:15
<b>Opening Hours of the Premises</b>	Mon Tue Wed Thu Fri Sat Sun	10:00	3:45

<b>Seasonal Variation for licensable activities authorised by the licence</b>	
<b>Activity</b>	<b>Details</b>
	None

<b>Non Standard Timings for the Licensable activities authorised by the licence</b>	
<b>Activity</b>	<b>Details</b>
Live Music	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Recorded Music	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Dance Performance	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Music Facilities	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Dancing Facilities	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Late Night Refreshment	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Alcohol On Sales	On New Year's Eve / New Year's day, the hours to be extended to 05:30.
Opening Hours	On New Year's Eve / New Year's day, the hours to be extended to 06:00.

Signed: P.L. Zak

**Margaret Reed, Head of Legal & Democratic Services**

**Dated: 30 March 2011**

*This licence is in force since 10/06/2009. A replacement was issued on 17/03/2011 with additional mandatory conditions and amended document layout. A further replacement was issued on 30 March 2011 followed by a change of address for the designated premises supervisor request.*

## Annex 1 – Mandatory conditions

### Supply of alcohol

1. No supply of alcohol may be made under the premises licence—
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3.
  - 1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
    - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
      - I. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - II. drink as much alcohol as possible (whether within a time limit or otherwise);
    - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
    - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
    - d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
      - I. the outcome of a race, competition or other event or process, or
      - II. the likelihood of anything occurring or not occurring;

- e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
  5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
  6.
    - 1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
    - 2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
  7. The responsible person shall ensure that—
    - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
      - I. beer or cider: ½ pint;
      - II. gin, rum, vodka or whisky: 25 ml or 35 ml; and
      - III. still wine in a glass: 125 ml; and
    - b) customers are made aware of the availability of these measures.

**Door supervision (where applicable)**

1. All individuals at the premises to carry out a security activity must be licensed by the Security Industry Authority.
2. For the purposes of this section—
  - a) “security activity” means an activity to which paragraph 2(1)(a) of The Private Security Industry Act 2001
  - b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

## **Annex 2 – Conditions consistent with operating schedule**

1. Persons shall be prevented from leaving the premises with alcohol supplied in open containers.
2. A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.
3. All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
4. The premises shall be cleared of customers and closed 30 minutes after the conclusion of the last licensed activity.
5. The licence holder shall implement a written queue management policy. All queuing outside the premises shall be managed in such a way that prevents noisy or rowdy behaviour and therefore minimises disturbance or nuisance to neighbours. The policy shall be approved in writing by Thames Valley Police and the Licensing Authority.
6. The licence holder shall implement a written dispersal policy, to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make the minimum impact upon the neighbourhood in relation to potential nuisance, antisocial behaviour, crime and disorder. The policy shall be approved in writing by the Thames Valley Police and the Licensing Authority.

7. The Licence Holder shall implement a written search policy to be agreed in writing with Thames Valley Police.
8. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Thames Valley Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).
9. A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as identification standard.
10. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance.
11. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
12. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Thames Valley Police and the Licensing Authority.
13. The premises will subscribe to the local Radio Link scheme, where it exists.
14. Where the premises is open beyond midnight, one door supervisor shall be present from 21:00 hours. A further door supervisor required when there are more than 25 patrons but less than 200 patrons. Four door supervisors required when there are more than 200 patrons.
15. Noise emanating from the premises as a result of regulated entertainment shall not be clearly audible at the boundary of any residential property.
16. No regulated entertainment shall take place in the premises until an acoustic survey has been carried out by an independent person, who is qualified to be at least an associate member of the Institute of Acoustics, and a scheme for soundproofing the premises has been

submitted to and approved by the Head of Environmental Services. The scheme must be fully implemented to the satisfaction of the Head of Environmental Services prior to the opening of the premises.

17. A sound limiting device shall be fitted to the amplification system and shall be located in a separate lockable cabinet which is remote from the volume control. The device shall be set at a level determined by the Head of Environmental Services. The operational panel of the noise limiter shall then be secured to the satisfaction of an authorised officer. The keys securing the noise limiter cabinet shall be held by the premises licence holder only, and shall not be accessible by any other person. Access to the limiter shall be restricted to prevent tampering. No alteration or modification to any existing sound system(s) should be effected without prior agreement of the Head of Environmental Services. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.
18. During each occasion when regulated entertainment takes place, the premises licence holder shall ensure that hourly assessments are undertaken of noise emanating from the premises as a result of regulated entertainment. The assessment shall be made at the Greys Road entrance to the car park. If the assessment indicates that noise from the club premises is likely to be audible at the boundary of any nearby residential premises, then immediate action must be taken to reduce the noise level and a further check conducted to ensure that levels have been sufficiently reduced. A written record shall be kept of each assessment and of any remedial action taken. Records of such checks shall be made available to authorised officers of the Licensing Authority for inspection at any reasonable time.
19. During operating hours, the licensee or a nominated representative shall be available to receive and respond to nuisance-related complaints. A contact number shall be readily available to residents upon request.
20. No more than eight customers to be allowed outside the premises at any one time for the purpose of smoking. Details of a scheme for operating this policy to be submitted to and approved by the Head of Environmental Services. The scheme must be fully implemented to the satisfaction of the Head of Environmental Services.
21. All external doors/windows must be kept closed in all rooms, other than for access and egress, when events involving amplified music or amplified speech are taking place. An alarm system shall be installed and maintained for the three fire escape doors on the north elevation of the premises, in order to draw the attention of staff to the opening of these doors.
22. No speakers shall be used outside.

23. Prominent, clear notices shall be displayed at all exits requesting that customers respect the needs of local residents and leave the premises and the area quietly.
24. The placing of refuse (such as bottles) into receptacles outside the premises shall only take place between the hours of 08.00 and 20.00.
25. No new entry to the premises to members of the public after 03:00hrs
26. Performers shall be aged not less than 18 years old.
27. A customer code should be prominently displayed and clearly viable throughout the premises advising patrons of the rules in relation to striptease. This code should include a price list and general duration of the striptease performance. Members of the public must be informed about the code of conduct before entering the premises.
28. Whilst not performing, dancers must remain clothed whilst in the public areas.
29. A private area away from the public must be provided to performers. This can be used an area performers can change and be away from the public.
30. Whilst performing striptease, dancers must not be able to be seen by persons outside the premises.
31. Striptease may only take place in the public areas of the club.
32. All areas where performances of striptease are taking place shall be supervised by a SIA registered door supervisor.
33. There must not be any contact by the performer with the patron immediately before, during and immediately after the performance of striptease except;
  - a) leading of a patron hand in hand to and from a chair or to and from a designated dance area.
  - b) simple handshake greeting.
  - c) placing of monetary notes or dance vouchers into the hand or garter worn by the performer.
  - d) customary kiss on the cheek of the patrons by the dancer at the start or conclusion of the performance.
  - e) if the contact is accidental.
34. Whilst performing striptease the dancers may not perform any acts whilst by they or others are, or clearly simulate masturbation, oral sex or sexual intercourse, including the insertion of any objects, including their own finger into any genital opening.



- 35.
- 1) The applicant has reviewed the Licensing Authority's Licensing Policy and intends to liaise closely with the Licensing Team and Police Licensing Officer to ensure that any crime and disorder issues are dealt with swiftly.
  - 2) The Licence holder shall have a stronger management and security presence which will deal with the current problems the premises experiences.
  - 3) The applicant will, once in control of the premises, carry out a suitable and sufficient risk assessment in relation to the operation of is business with specific reference to the licensing objectives.
- 36.
- 1) Managers and staff will regularly undergo training in relation to all aspects of operational management, to include the control of underage drinking, drunkenness on the premises, the use of drugs and violent and anti-social behaviour.
  - 2) All licensable activities being conducted on the premises will be closely supervised and monitored by a disciplined and fully trained management team.
  - 3) Prominent signage is in place throughout the premises reminding customers that the use of drugs on the premises is strictly prohibited.
  - 4) The management team will operate a policy requiring searches to be carried out in respect of customers suspected of bringing alcohol and / or drugs onto the premises.
  - 5) The premises will benefit from a panic alarm situated behind the bar.
- 37.
- 1) The management team will strictly adhere to its permitted safe maximum occupancy.
  - 2) The safety of persons attending the premises will be secured by the diligent and effective supervision by managers and staff, all of whom receive on going suitable training and instruction.
  - 3) Evacuation measures are in place and managers and staff are trained to effectively manage.
- 38.
- 1) Licensees will take all responsible steps to ensure that their premises are not promoted by use of illegal fly-posting or unauthorised adverts to street furniture.

- 2) DJs will instruct customers leaving the premises to do so quickly and quietly at the end of the visit to the premises.
- 3) In the event that the applicant chooses to operate the ground floor of the venue as a lap dancing club, the following conditions shall apply:
  - a) No sex act shall take place.
  - b) No dancer / performer shall perform any sexually explicit or lewd act.
  - c) There shall be no exchange of money between customers and the dancers, except for the placing of money or tokens into the hands of the dancer at the beginning or conclusion of the performance.
  - d) The manager or supervisor will immediately deal with any report of contact, misconduct or provocation by a customer or dancer / performer.
  - e) No telephone number, address or information leading to any further meeting may be passed from customer to dancer / performer or vice versa.
  - f) No dancer or performer may perform while intoxicated.

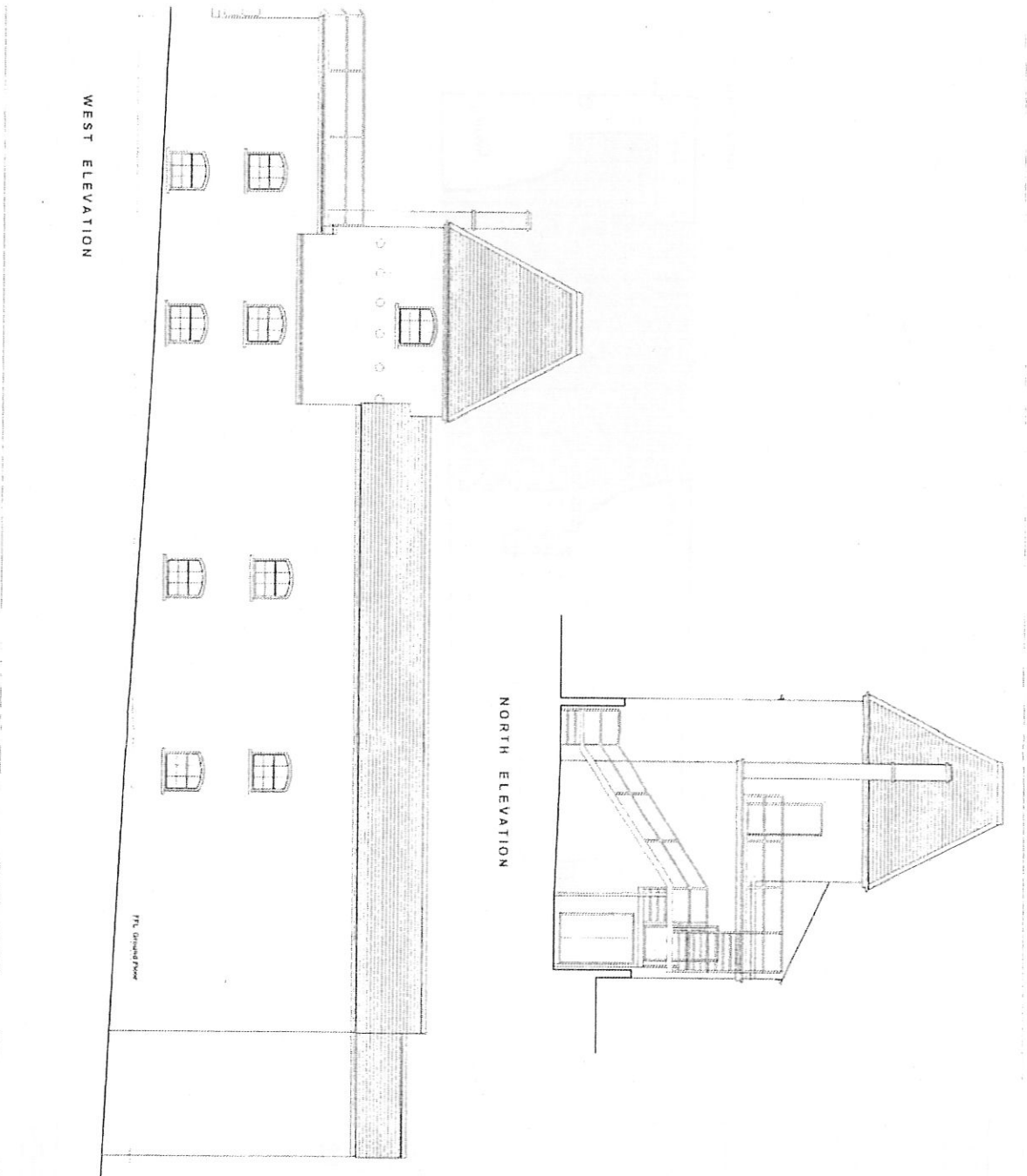
39.

- 1) Entry to the premises will be prohibited to persons under 18 unless by way of a pre-arranged function during which no adult entertainment will take place.
- 2) The applicant will be operating an over 25's policy, although persons aged 21 and over will be permitted entry at the manager's discretion Proof of age documentation will be requested where a person appears under the age of 21 (Challenge 21 scheme).

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

# Annex 4 – Plan(s)

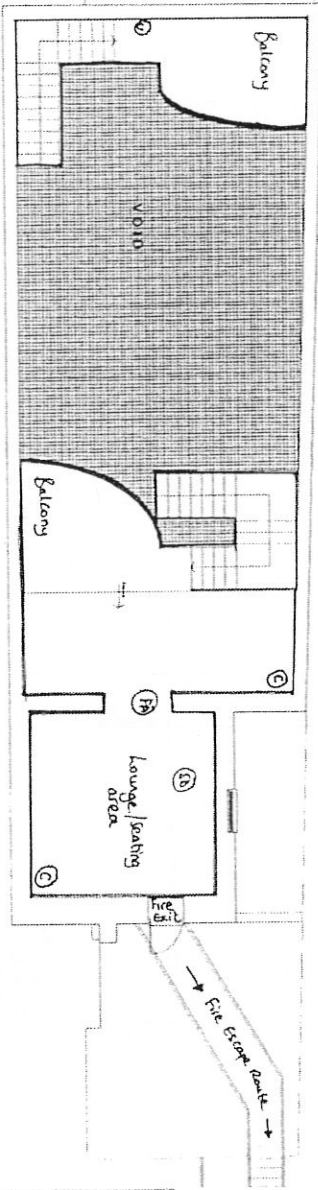


Note: All dimensions are indicated in feet and inches unless otherwise noted.

Scale	1/8" = 1'-0"	Date	October 2008	Drawn	SKM
Sheet	1-100-08-43	Drawing Number			
<b>SK 08-379-04</b>					
<b>North &amp; West Elevations 'as existing'</b>					
Project Title	INVEST FRONT LID				
Client	INVEST FRONT LID				
Job Title	PROPOSED WORK STATIONS FOR EAST WING WALKWAY THROUGH COURTYARD				
Architect	<b>Steve Karpa</b> <b>Architectural Detailing</b> 111 Park Circle, Suite 100, Northampton, MA 01060 Tel: 413-253-2221 Fax: 413-253-2222 www.stevemkarpa.com				

Steve Karpa Architectural Detailing  
 143 Bayview Avenue, Toronto, Ontario  
 M5S 1A5  
 Tel: 416-491-1111  
 Fax: 416-491-1112  
 www.stevekarpa.com

- (FA) - Fire Alarm location to be confirmed
- (SB) - Smoke / Fire detector
- (C) - CCTV (locations to be confirmed)

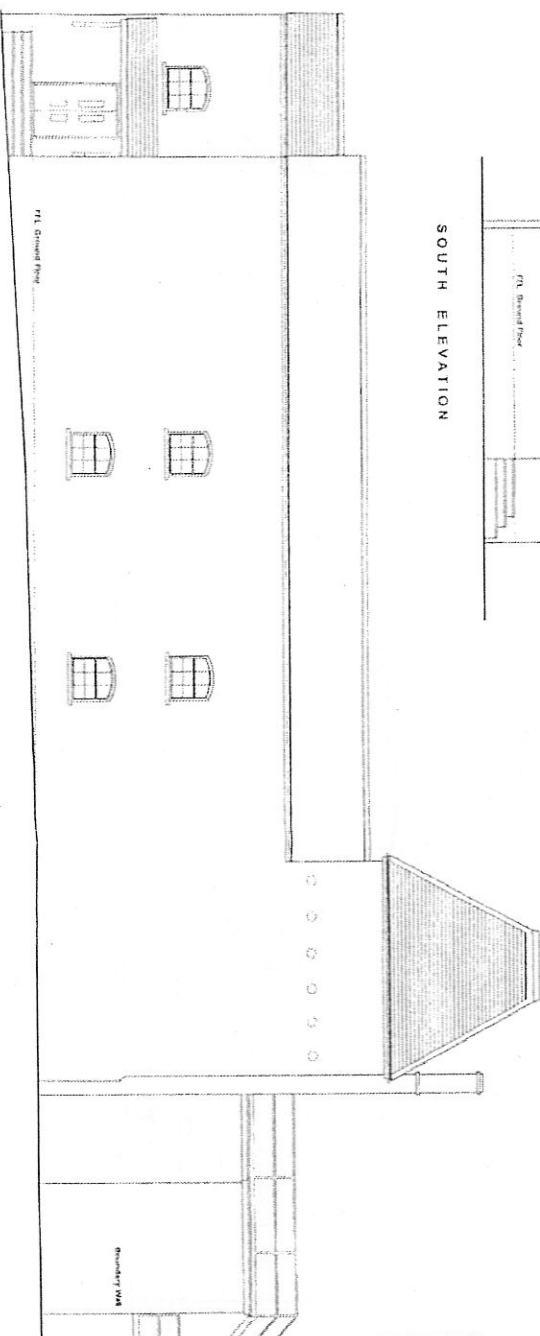
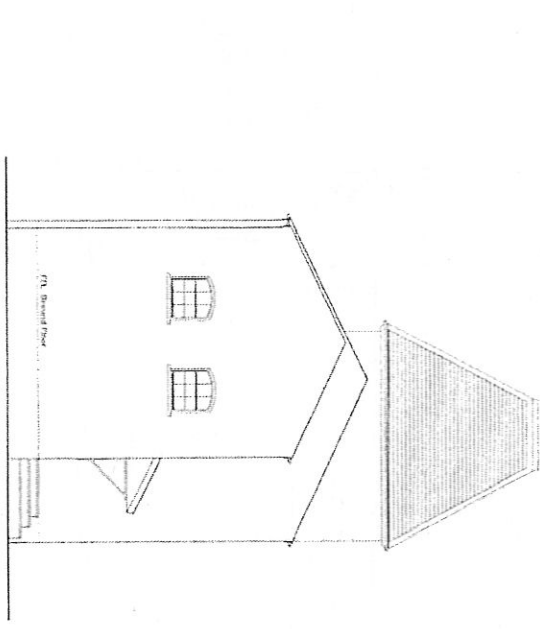


SECOND FLOOR PLAN

<p><b>Steve Karpa</b>  <b>Architectural Detailing</b>          143 Bayview Avenue, Toronto, Ontario          M5S 1A5          Tel: 416-491-1111          Fax: 416-491-1112          www.stevekarpa.com</p>		
<p>Client: INVESTPCONT LTD</p>		
<p>Job Title: PROPOSED MODIFICATIONS AT THE EAST WING, HENLEY ON SPANNS OXEN</p>		
<p>Drawing Title: Second Floor Plan (as existing)</p>		
Scale: 1:100 @ A3	Date: October 2008	Drawn: SK
<p>Drawing Number: SK.08-379-02</p>		



Notes: All dimensions given in millimetres unless otherwise stated. All dimensions are approximate.



Arch	Drawn	Revised

**Steve Karpa**  
**Architectural Detailing**  
 14750 Woodbine Ave. Unit 10  
 Richmond Hill, Ontario L4B 3N1  
 905.882.8888  
 www.stevemkarpa.com

Client: **INVESTFRONT LTD**  
 Job Title: **PROPOSED ACCURATIONS  
 THE EAST HOUSE  
 HEREFORD SQUARE, GCM**

Drawn To: **South & East Elevations 'as existing'**

Scale:	Date:	Drawn:
1/100 (R.A.)	October 2009	S.K.
Drawing Number: <b>SK-08-379-03</b>		